

GREG CLAASSEN -VENTRILLOQUIST



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Set Up and Staging Requirements for the Performance of Greg Claassen, Ventriloquist

I want your event to be a success and my goal is to give you the best show possible. To accomplish this, appropriate staging and sound are very important. Providing the following considerations will ensure a **top-quality** show for you.

Staging Requirements

- **Dimensions.** A stage or 16 inch high riser is highly recommended for groups larger than 100 people. For audiences exceeding 500 people, the stage must be at least 3 feet high. The minimum size should be 8 feet deep by 12 feet wide with steps provided on at least one side of the stage (not in the front or rear).
- **Other.** The audience should be as close to the stage as possible. (approx. 5 feet recommended for front tables.) If a dance floor is in front of the stage, please fill that area with chairs and tables, so the audience can be as close as possible to the presentation. No one should be seated behind or directly to the side of Mr. Claassen during the performance. **SEE OTHER SIDE OF PAGE FOR ROOM LAYOUT.**

Sound Requirements

- **Main sound.** Please provide a quality P.A. sound system. This is one of the most important factors in ensuring a successful show. HOUSE SOUND SYSTEMS IN HOTEL BALLROOMS ARE UNACCEPTABLE. A SEPARATE SYSTEM MUST BE PROVIDED.
- **Monitors.** A stage monitor speaker should be provided if audience size is 300 or larger.
- **Microphone.** A free standing microphone (**no lectern**) with microphone stand is **required** (cabled mic not RF). The microphone should be able to be removed from the stand and replaced easily. A sponsor provided sound system is preferred. However, if a quality sound system is not available, please let us know well in advance. A Sound System will need to be rented or Mr. Claassen can make arrangements to bring his own system (*if he is driving to your event*) which is adequate for up to 800 people.

Lighting Requirements

- **Stage lighting.** A well lighted stage is required. A general stage wash using can lights, either ceiling mounted or on light trees is best. 300-500 watt, Par 46 or 56's with dimming capabilities preferred. No ERS spotlights or conventional spots please. There should be no shadows on the performer. See the reverse side of this sheet for lighting placement.
- **General lighting.** House lights should be dimmed slightly during the performance with the stage area brightly lit. In the event no stage light is available, please rent supplemental stage lighting.
Exception: If driving to your event, Mr. Claassen can provide stage lighting at no extra cost.

Other considerations

- **Audience participation.** Mr. Claassen will need the names of 4 or 5 audience members (mostly men) at least 30 minutes prior to his presentation. These individuals should not be informed (in order to maintain a spontaneous atmosphere).
- **Start of Performance.** Guests should be finished eating prior to the start of Mr. Claassen's show. Also, please have all wait staff stop activity at this time. If you are having more than 30 minutes of presentations, speeches or other business following the dinner please consider doing those activities following Mr. Claassen's performance.
- **Recording.** No portion of the performance may be recorded in any manner without Mr. Claassen's specific written consent.

****If you desire, Mr. Claassen will contact the facilities coordinator where you're event is being held to arrange for his setup needs. Simply provide Mr. Claassen with the coordinator's name and phone number 1 month prior to the engagement.****